



**MINUTES OF CYPRESS JUNCTION MONTESSORI, INC.,  
BOARD OF DIRECTORS MEETING  
October 23, 2017**

A meeting of the board of directors of Cypress Junction Montessori, Inc. (the “School”), was held on Monday, October 23, 2017, beginning at 5:26pm.

**The members of the Board of Directors are:**

Ms. Katrina Hill, President  
Ms. Tasha Keppler, Vice President  
Mr. Craig Clevenger, Secretary  
Mr. T. Michael Stavres, Treasurer  
Ms. Cynthia Chilton  
Ms. Audrey Nettlow  
Dr. Martha Santiago  
Mr. Brandon Richard

**The following members attended:**

Ms. Hill, President  
Ms. Keppler, Vice President  
Mr. T. Michael Stavres, Treasurer  
Ms. Chilton  
Mr. Richard

**Additional attendees:**

Ms. Karen Winningham, Executive Director  
Ms. Erol, Lower Elementary Guide  
Ms. Clark, Upper Elementary Guide

**During the meeting, the Board discussed the following matters and took the following action;**

Ms. Hill called the meeting to order at 5:26pm.

Mr. Stavres moved to approve the agenda. Ms. Keppler seconded. Agenda was unanimously approved.

Ms. Winningham outlined the proposed budget amendment detailing each line item that changed. She explained the allowable usage of IDEA funds. Mr. Stavres mentioned we would use it to offset expenses in our operating budget utilized for exceptional education services.

Mr. Stavres made a motion to approve the budget. Ms. Chilton seconded. The board unanimously approved the budget amendment.

The meeting adjourned at 5:35pm.

The next Board of Directors meeting is scheduled for 4:30pm on Monday, November 27, 2017.

*Faithfully submitted by Katrina Hill, President*